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*Berean Bible Institute, Inc. admits students of any race, color, and national or ethnic origin.*

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## A WORD FROM THE EXECUTIVE DIRECTOR

Dear Brethren in Grace,

We are glad to be able to put this school *Handbook and Course Catalog* into your hands as a prospective student. **Berean Bible Institute** exists for the purpose of training men and women for the work of the ministry on behalf of our Savior, Jesus Christ. We believe that the best way to do this is by teaching the Bible as the inspired Word of God from a dispensational viewpoint. Our goal is to teach individuals how to study the Bible themselves for personal understanding and application, that they might help others understand and enjoy God's Word.

If you have a sincere desire and feel God's calling to devote your life to the ministry, we want to encourage you to give serious consideration to attending **BBI**. We want to help establish you in the faith through the sound teaching of God's Word and equip you with the tools to be an effective minister of God's Grace, able to say with the Apostle Paul: *"I am not ashamed of the gospel of Christ: for it is the power of God unto salvation to every one that believeth; to the Jew first and also to the Greek"* (Rom. 1:16).

May the Lord guide and direct you as you seek His will for your life.

Because Christ Lives,

Dr. W. Edward Bedore, Executive Director  
**BEREAN BIBLE INSTITUTE**

*Jesus Christ is the reason for everything that **Berean Bible Institute** does and stands for. He is both the beginning and the end as well as the means by which we exist and function. We do not merely name Christ as a formal facade for otherwise secular or religious pursuits and activities. He is not a figurehead, but the Living Head of the Church, which is His Body. The members of the Body of Christ are called to serve Him by making known the Gospel of the Grace of God. At **BBI** we do this by teaching and preaching "Jesus Christ according to the revelation of the mystery" to our students, in both words and actions, preparing them to go out and do the same (see Rom. 16:25-26; II Cor. 5:14-21; Eph. 3:1-12; II Tim. 2:1-15).*

*Will you join us in the most noble of endeavors that a man or woman can become engaged in, that of making Jesus Christ known to a lost and dying world?  
If you won't, who will?*

## I. HISTORY OF THE BEREAN BIBLE INSTITUTE

In May of 1995 over 60 concerned Grace leaders met in Menomonee Falls, Wisconsin to pray and discuss the formation of a training program to produce much needed pastors, missionaries, and local church workers.

Representing well over 50 years as part of the Grace Movement and tracing its mid-Acts dispensational roots back to the Apostle Paul, this session voiced a need for a Bible Institute training program for leaders in today's Grace assemblies.

This focused goal would necessitate equally focused founders, faculty, students, and constituency. It was decided that the school would operate free from all government assistance programs and be solely maintained by God's supply via His people. The Milwaukee, Wisconsin area was chosen as a central location for the training Institute.

The summer and fall of 1995 witnessed research and planning committees convening under the auspices of the *Berean Bible Society* Board of Directors. The consensus was to have the school operational by the fall of 1996. However, the Board realized the exact timing would be completely in God's power.

The over-riding burden of the hour is to equip godly and committed students to enter the ministry of "*preaching Jesus Christ according to the revelation of the mystery.*" The school will teach all Scripture in accordance with the dispensational principle of "*rightly dividing the Word of Truth*" (II Tim. 2:15).

## II. STATEMENT OF PURPOSE AND GOALS

The purpose of **Berean Bible Institute** is to glorify God by training faithful Christian workmen (II Tim. 2:15) to become approved unto God and not ashamed of the distinctive message of God's matchless Grace revealed to and through the Apostle Paul. **BBI** will promote understanding the entire Bible in the light of this Pauline revelation and encourage the universal proclamation of God's present administration of Grace both to the world and to the church.

**Berean Bible Institute** was founded because of Paul's injunction to Timothy, "*the things that thou has heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also*" (II Tim. 2:2). Since God's purpose in this Dispensation of Grace is to build up the Body of Christ, **BBI's** training will focus on establishing, edifying, and extending the local church and will be closely identified therewith.

The preferred Bible translation for classroom instruction will be the King James Version. The extremes of the "King James only" position will not be promoted.

**Berean Bible Institute** is independent and seeks no academic recognition, affiliation, or accreditation from any organization of any kind. Funding of the **BBI** is partially by tuition from the students but principally from donations freely given by those who understand and support the implementation of the **Institute's** stated goals. With the help of God, **BBI** will adhere to its "institute" format in preference to any liberal arts college plan. This is essential to achieving our stated goals.

**Berean Bible Institute** is based on the Scriptural fact that there is but one Church, the Body of Christ, and that all true believers in Christ, regardless of denominational affiliations or lack of such affiliations, are fellow members of that Body. Seeking to keep and to promote the unity of the Spirit as outlined in Ephesians 4:1-6, **BBI** adopts as its policy:

**In essentials, Unity;  
In non-essentials, Liberty;  
In all things, Charity.**

### **III. DOCTRINAL STATEMENT OF BEREAN BIBLE INSTITUTE**

*"I therefore, the prisoner of the Lord, beseech you that ye walk worthy of the vocation wherewith ye are called, with all lowliness and meekness, with long-suffering, forbearing one another in love; endeavoring to keep the unity of the Spirit in the bond of peace. There is one body, and one Spirit, even as ye are called in one hope of your calling; one Lord, one faith, one baptism, one God and Father of all, who is above all, and through all, and in you all" (Eph. 4:1-6).*

#### **THE BIBLE**

The entire Bible in its original writings is verbally inspired of God and is of plenary authority (II Tim. 3:16,17; II Pet. 1:21).

#### **THE GODHEAD**

There is one God, eternally existing in three Persons: Father, Son, and Holy Spirit (Deut. 6:4; I Tim. 2:5; Eph. 4:4-6; Matt. 28:19; II Cor. 13:14). God is omnipotent, omnipresent, and omniscient. His omnipotence means He is all-powerful over all of creation and He is able to do whatever He wills (Gen. 18:14; Job 42:2; Ps. 93:1; Mk. 10:27; Eph. 3:20). His omnipresence means that He is everywhere present at all times (I Ki. 8:27; Ps. 139:7-12; Jer. 23:23-24). His omniscience means that He has knowledge of all things, knowledge that is all inclusive, extending to all of creation throughout all time and all things both actual and possible, including the thoughts and actions of His created beings, past, present, and future (Job 40:2a; Ps. 139:16; 145:5; Isa. 40:13-14).

#### **THE PERSON OF CHRIST**

Jesus Christ was begotten by the Holy Spirit and born of the virgin Mary, and is true God and true Man, and lived a sinless life in obedience to the Father (Luke 1:35; Phil. 2:6-9; Rom. 1:3,4; II Cor. 5:21; Col. 2:9; Heb. 4:15).

#### **THE CONDITION OF LOST MANKIND**

All human beings are by nature dead in trespasses and sins and are, therefore, totally unable by their own wisdom or strength to do anything pleasing to God (Eph. 2:1-3; Rom. 3:9-18; Rom. 8:7; I Cor. 1:18-31).

#### **SALVATION**

God justifies ungodly sinners by His Grace upon the ground of the shed blood of Christ, through the means of personal faith. This complete salvation is bestowed as a free gift of God apart from man's works (Rom. 3:24-28; 5:1,9; Eph. 2:8,9).

#### **ETERNAL SECURITY**

All the saved are eternally secure in Christ (Col. 3:1-4; Phil. 1:6; Rom. 8:1; 8:29-39; Eph. 1:13,14).

#### **PERSONALITY AND WORK OF THE HOLY SPIRIT**

The Holy Spirit is a Person Who convicts individuals of sin and Who regenerates, baptizes, seals, indwells, enlightens, and empowers believers (Titus 3:5; I Cor. 12:13; Eph. 1:13,17,18; 3:16).

#### **THE CHURCH**

In the present Dispensation there is only one true Church, called the Body of Christ (I Cor. 12:13; Eph. 1:22,23; 3:1-6), separate and distinct from the prophesied, earthly kingdom of Christ. The Body of Christ began with the Apostle Paul before he wrote his first epistle (I Thess. 2:14-16 cf. Acts 13:45,46; Phil. 1:5,6 cf. Acts 16; I Cor. 12:13,27 cf. Acts 18).

#### **GIFTS**

The spiritual gifts necessary for the ministry of the Body of Christ are those enumerated in Ephesians 4:7-16. Of these, only the gifts of evangelists, pastors, and teachers are in operation

today. The gifts of ministry, teaching, exhortation, giving, and showing of mercy as listed in Romans 12:7 and 8 as well as the gifts of helps and governments from I Corinthians 12:28 may also be considered operational today. All the sign gifts of the Acts period, such as tongues, prophecy, and healing (I Cor. 12:1-31), being temporary in character, have ceased (I Cor. 13:8-11).

### **WALK**

By reason of Christ's victory over sin and of His indwelling Spirit, all of the saved may and should experience deliverance from the power of sin by obedience to Romans 6:11. We deny that man's sinful nature is ever eradicated during this life (Rom. 6:6-14; Gal. 5:16-25; Rom. 8:37; II Cor. 2:14; 10:2-5). As saints (Lit. "set-apart ones") and members of the true Church (Lit. "called out ones"), we are to maintain a Christ-honoring testimony, separate from all forms of worldliness and apostasy, and to demonstrate obedience to the Lord Jesus Christ and love to all men (Rom. 12:1,2,9; II Cor. 6:14-18; Eph. 5:11; I Tim. 6:20,21).

### **BAPTISM**

All saved persons have been made members of the Body of Christ by one divine baptism (I Cor. 12:13). By this one baptism, every member of the Body of Christ is identified with Christ in His death, burial, and resurrection. In light of the statement concerning the one baptism in Ephesians 4:5, the statements concerning baptism in Colossians 2:12 and Romans 6:3,4, and Paul's statement in I Corinthians 1:17 that "*Christ sent me not to baptize, but to preach the gospel,*" we affirm that water baptism has no place in God's spiritual program for the Body of Christ in this Dispensation of Grace.

### **THE LORD'S SUPPER**

The communion of the Lord's Supper as revealed through the Apostle Paul in I Corinthians 11:23-26 is for members of the Body of Christ to observe "*until He comes.*" There is no place in Scripture where the Lord's Supper and water baptism are linked together as ordinances or as sacraments for the Church.

### **RESURRECTION**

Jesus Christ was resurrected bodily from the dead (Luke 24:39-43). Based on I Corinthians 15:21, all men will have a bodily resurrection (Acts 24:15): the saved to everlasting glory and the unsaved to everlasting punishment (John 5:29; Rev. 20:11-15).

### **THE SECOND COMING OF CHRIST**

The Rapture of the Church "*which is His Body*" and the Second Coming of Christ will be pre-millennial. He will come first to receive the members of His Body to Himself (I Thess. 4:13-18; Phil. 3:20,21), and later to receive His Millennial Kingdom, over which He will reign (Zech. 14:4,9; Acts 1:10,11; Rev. 19:11-16; 20:4-6). Because of the distinctive nature of the Body of Christ, the resurrection and Rapture of the Church which is His Body will take place before the Tribulation (Jer. 30:7; Matt. 24:15-31) at His appearing in the air (I Thess. 4:13-18; Phil. 3:20,21; Titus 2:13,14; I Cor. 15:51-53). The resurrection of the other saved dead will occur after the Tribulation (Rev. 20:4-6).

### **STATE OF THE DEAD**

Nowhere does Scripture extend any hope of salvation to the unsaved dead but instead reveals that they will ever continue to exist in a state of conscious suffering (Luke 16:23-28; Rev. 14:11; 20:14,15; Col. 3:6; Rom. 1:21-32; Phil. 3:19; II Thess. 1:9). The teachings of universalism, of probation after death, of annihilation of the unsaved dead, and of the unconscious state of the dead, saved or unsaved (Luke 16:23-28; Phil. 1:23; II Cor. 5:6-8), are to be opposed as being thoroughly unscriptural and dangerous doctrines.

## MISSION

The mission and commission of the Church which is His Body is to proclaim the message of reconciliation (II Cor. 5:14-21) and to preach Jesus Christ according to the revelation of the Mystery (Rom. 16:25; Eph. 3:8,9) with all boldness. In this we should follow the example of the Apostle Paul (I Cor. 4:16; 11:1; Phil. 3:17; 4:9; I Tim. 1:11-16). That distinctive message which the Apostle of the Gentiles (Rom. 11:13; 15:16) calls "*my gospel*" (Rom. 2:16; 16:25) is also called "*the gospel of the grace of God*" (Acts 20:24). We, like Paul, must preach the entire Word of God in the light of "*this gospel*" (II Tim. 4:2; Gal. 1:8,9) and strive to reach those in the regions beyond where Christ is not yet named (Rom. 15:20; II Cor. 10:16).

## HUMAN SEXUALITY

**Sexual Relations:** We believe that for the good of mankind God has commanded that no intimate sexual activity be engaged in outside of a marriage relationship between a man and a woman, and that any form of homosexuality, lesbianism, bisexuality, incest, fornication, adultery, or pornography are sinful perversions of God's gift of sex and therefore unacceptable behavior for anyone professing to be saved through personal faith in Jesus Christ (Gen. 2:24; 19:5,13; 26:8,9; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; 6:9; Gal. 5:19; Eph. 5:1-7; Col. 3:2-5; I Thess. 4:1-8; Titus 2:11-14; 3:3-8; Heb. 13:4).

**Marriage:** We believe that the only legitimate marriage relationship is the joining together of one man and one woman as husband and wife (Gen. 2:24; Rom. 7:2; I Cor. 7:10; Eph. 5:22,23).

**Spiritual Authority:** We believe that men and women are spiritually equal in position before God but that God has ordained distinct and separate spiritual functions for men and women. Husbands are to be the leaders in the home and men are to be the leaders in evangelism, pastoring, and teaching. Accordingly, only men are to be leaders and serve as directors of the **Berean Bible Institute** or be eligible for licensure to the Gospel ministry by the **Institute** (Gal. 3:28; Col. 3:18; I Tim. 2:8-15; 3:4,5,12).

## ABORTION

Human life begins at conception and the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life and is therefore considered to be murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the mental well-being of the mother are acceptable (Job 3:16; Ps. 51:5; 139:14-16; Isa. 44:24; 49:1,5; Jer. 1:5; 20:15-18; Luke 1:44).

## LAWSUITS BETWEEN BELIEVERS

Believers are prohibited by Scripture from bringing civil lawsuits against other believers to resolve personal disputes and that any such disputes should be resolved by the individuals involved according to the governing principles found in the Bible (I Cor. 6:1-8; Eph. 4:31,32).

## GIVING

All believers, as stewards of that portion of God's wealth entrusted to them, are expected by God to financially support other ministries and/or organizations of similar beliefs, whose purpose is compatible with the purpose of any such local church, through offerings that are freely given with a willing and cheerful attitude. We also believe that upon transfer of any offering or gift to a local church or compatible ministry or organization, the believer relinquishes all rights to direct the use of such offerings or gifts except that of general furtherance of the work of the local church or compatible ministry or organization (I Cor. 16:1-3; II Cor. 9:6,7; Gal. 6:6; Eph. 4:28; I Tim. 5:17,18).

**IV. COURSES OFFERED:** The courses listed in the schedule are considered the core curriculum of **BBI**. *Block one* courses are offered annually; *Block two* and *Block three* are offered on alternate years. **BBI** reserves the right to, at any time, alter the courses offered, and/or class schedules, as necessary to use available resources and personnel to the best advantage of the school and its students. Distance Studies Courses may be taken anytime of the year. Contact **BBI** for more information. For special class offerings, see section VI.

\* *Courses currently available through our Distance Studies Program.*

\*\* *Courses that will become available through our Distance Studies Program in July 2010.*

<p><b>BLOCK ONE - FALL SEMESTER</b> <i>(Offered every year)</i></p>	<p><b>BLOCK ONE - SPRING SEMESTER</b> <i>(Offered every year)</i></p>
<p>101 - Dispensational Survey* (2 hrs)</p> <p>103 - Bible Exposition I* (4 hrs)</p> <p>105 - Basic Bible Doctrines I* (2 hrs)</p> <p>107 - Personal Evangelism &amp; Follow Up (2 hrs)</p> <p>109 - Dispensational Hermeneutics* (2 hrs)</p> <p>111 - Study Skills &amp; Personal Finance** (1 hr)</p> <p>113 - English** (1 hr)</p> <p>115 - Public Speaking** (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>	<p>102 - Apologetics* (2 hrs)</p> <p>104 - Bible Exposition II (4 hrs)</p> <p>106 - Basic Bible Doctrines II* (2 hrs)</p> <p>108 - Romans** (2 hrs)</p> <p>110 - Acts (2 hrs)</p> <p>112 - Cults* (2 hrs)</p> <p>116 - Biblical WorldView* (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>
<p><b>BLOCK TWO - FALL SEMESTER</b> <i>(Offered 2009, 2011, 2013 etc.)</i></p>	<p><b>BLOCK TWO - SPRING SEMESTER</b> <i>(Offered 2010, 2012, 2014 etc.)</i></p>
<p>201 - Pastoral Ministry I (2 hrs)</p> <p>203 - Bible Exposition III (4 hrs)</p> <p>205 - Practical Disp. Theology I (2 hrs)</p> <p>207 - The Major Prophets (2 hrs)</p> <p>209 - Homiletics I (2 hrs)</p> <p>211 - Bible Counseling I (2 hrs)</p> <p>213 - Manners &amp; Customs of the Bible (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>	<p>202 - Christian Education I (2 hrs)</p> <p>204 - Bible Exposition IV (4 hrs)</p> <p>206 - Practical Disp. Theology II (2 hrs)</p> <p>208 - The Minor Prophets (2 hrs)</p> <p>210 - Homiletics II (2 hrs)</p> <p>212 - Church History (2 hrs)</p> <p>216 - Bible Counseling II (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>
<p><b>BLOCK THREE - FALL SEMESTER</b> <i>(Offered 2010, 2012, 2014 etc.)</i></p>	<p><b>BLOCK THREE - SPRING SEMESTER</b> <i>(Offered 2009, 2011, 2013, etc.)</i></p>
<p>301 - Pastoral Ministry II (2 hrs)</p> <p>303 - Bible Exposition V (4 hrs)</p> <p>305 - Practical Disp Theology III (2 hrs)</p> <p>307 - Missions &amp; Church Planting (2 hrs)</p> <p>311 - Christian Writing (1 hr)</p> <p>315 - Music &amp; Song Leading (1 hr)</p> <p>317 - Advanced Disp. Hermeneutics (2 hrs)</p> <p>319 - Youth Ministry (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>	<p>302 - Christian Education II (2 hrs)</p> <p>304 - Bible Exposition VI (4 hrs)</p> <p>306 - Practical Disp. Theology IV (2 hrs)</p> <p>308 - Daniel &amp; Revelation (2 hrs)</p> <p>312 - Ephesians/Philippians/Colossians (2 hrs)</p> <p>318 - Inductive Bible Study (2 hrs)</p> <p>320 - The Tabernacle (1 hr)</p> <p style="text-align: right;"><b>Total 15 hrs</b></p>

**101 - DISPENSATIONAL SURVEY\*:** (*Two credit hours*) The Bible must be rightly divided (II Tim. 2:15), therefore, we are committed to studying it dispensationally. Although God's essential nature does not change, His dispensations toward man do change. This course gives an overview of the Bible from a dispensational point of view. It lays the groundwork for a lifetime of effective personal Bible study.

**102 - APOLOGETICS\*:** (*Two credit hours*) Apologetics is a defense of the origin and absolute reliability of the Bible as a Book uniquely inspired by God. This course offers a comprehensive and systematic survey of the evidences of the truth and authority of the Scriptures. It will help to confirm the students faith and equip him or her to stand against the attacks of humanistic unbelief, to be knowledgeable in order to effectively witness in our high-tech and evolutionary thinking culture, and to maintain a strong and uncompromising stand for the infallibility of God and His Word in every situation. This course is especially recommended for those attending or planning to attend a secular college or university.

**103, 104, 203, 204, 303, 304 - BIBLE EXPOSITION I, II, III, IV, V, VI:** (*Twenty-four total credit hours*) This systematic expositional survey is divided into six courses that take the student through the Bible in three years (the books of Daniel, Acts, Romans, Ephesians, Philippians, Colossians, Revelation, the Major Prophets and the Minor Prophets are also offered in separate study courses). Each book will be studied in its dispensational setting as part of all Scripture, (II Tim. 3:16). The primary textbook for these courses will be the Bible.

**103\* -** (*Four credit hours*) This course begins with an in-depth study of the foundational book of Genesis and then moves on for a book by book study of Exodus through Deuteronomy. It provides the student with an understanding of the outworking of God's plan in reference to the creation, the flood, the nations, the special purpose of His chosen people, Israel, the Exodus from Egypt, the Tabernacle, the Priesthood, and their dispensational importance.

**104 -** (*Four credit hours*) This course begins with Joshua and moves through II Chronicles giving the student a working knowledge of the history of Israel as a nation in the Promised Land. The special purpose of God's chosen people, the establishment of the kingdom under David, the apostasy of Israel, the prophets God sent to Israel, the Babylonian Captivity, and how these things relate to the Millennial Kingdom and the present Dispensation of Grace is emphasized.

**203 -** (*Four credit hours*) This course looks at the history of Israel during the captivity and return from Babylon to rebuild the Temple and Jerusalem, the intertestimonial years, and the time of Jesus Christ's earthly ministry. Emphasis is given to the centrality of the Person and ministry of Jesus Christ to Israel's Messianic hope of a restored kingdom on earth. Covers Ezra through Esther and Matthew through John.

**204 -** (*Four credit hours*) This course is a survey of all of the Pauline epistles with special attention given to the purpose and doctrine of each in the context of Paul's ministry as the Apostle of the Gentiles who was especially commissioned to make known the Dispensation of the Grace of God (also offered is a more in-depth study of Romans and a systematic comprehensive review of Ephesians, Philippians, and Colossians as separate courses).

**303 -** (*Four credit hours*) A general introduction and survey of the Kingdom epistles of Hebrews through Revelation. Emphasis is given to their message, dispensational distinctives, and doctrines in comparison with the Apostle Paul's epistles. Their relationship to God's prophetic kingdom program and their proper use and application during the present

Dispensation of Grace is thoroughly examined. (Revelation, and Daniel are taught together in a separate course.)

**304** - (*Four credit hours*) This course deals with the Poeticals, or Wisdom Literature of the Bible found in the books of Job through Song of Solomon. Each book will be studied in its dispensational setting as part of all Scripture, (II Tim. 3:16). The primary textbook for this course is the Bible.

**105, 106 - BASIC BIBLE DOCTRINES I, II\***: (*Four total credit hours*) A concise study of the important major doctrines of Scripture from a dispensational point of view. Our Distance Studies Program combines 105 and 106 into one Distance Studies Course - 105 Basic Bible Doctrines D.S.C.

**105** - (*Two credit hours*) This course covers the introduction to Bible doctrines; the Bible, the Godhead, the Person of Christ, the Depravity of Man, Salvation, the Security of the Believer, the Holy Spirit, the Church, the Gifts, and the Believers Walk.

**106** - (*Two credit hours*) This course covers Baptism, the Lord's Supper, the Resurrection, the Second Coming of Christ, the State of the Dead, and the Mission and Commission of the Church, Human Sexuality, Sanctity of Life, Christian Civil Responsibility, and Christian Stewardship.

**107 - PERSONAL EVANGELISM & FOLLOW UP**: (*Two credit hours*) The student will learn first hand how to lead both adults and children to faith in Jesus Christ as Savior. Procedures for one on one witnessing, door-to-door evangelism, and evangelistic meetings will be taught. This is one of the most important classes an individual can take. In addition, how to follow up on a new believer in order to help them become established in the faith and begin walking in the spirit is taught.

**108 - ROMANS\*\***: (*Two credit hours*) This course systematically works through the important epistle of the Apostle Paul to the Romans. The study of this book is vital to the understanding of man's universal need of salvation, God's provision of salvation through Jesus Christ, God's offer of salvation by faith alone, the dispensational nature of the Bible, God's dealings with Israel, and living the Christian life by faith.

**109 - DISPENSATIONAL HERMENEUTICS\***: (*Two credit hours*) The study of how to correctly interpret the Bible from a literal and dispensational view. The sound and practical methods of personal Bible study which are essential to a proper understanding of the Scriptures will be examined and applied. This is an important course for those who want to be serious students of God's Word.

**110 - ACTS**: (*Two credit hours*) This course is an expositional study of the book of Acts with special emphasis given to the importance of its historical aspects concerning the beginning of the Church (the Body of Christ), the dispensational transition into Grace, and their harmonization with the epistles of the Apostle Paul.

**111 - STUDY SKILLS/PERSONAL FINANCE\*\***: (*One credit hour*) The first eight weeks of the semester are devoted to helping the student develop good study skills and habits, enabling them to obtain the most from their studies. This is especially important for those who have not experienced formal education beyond the high school level. The second eight weeks deal with personal finance to help individuals wisely manage their personal finances following Biblical

principles. A practical course that teaches people how to get out of debt and stay out of debt.

**112 - CULTS\*:** (*Two credit hours*) This course gives special attention to the distinctive errors that characterize the religious systems of the cults. The main emphasis is given to the true message of God's Word enabling the student to recognize erroneous teachings whenever and wherever they are encountered. An overview of the beliefs of the major cults in America and how to reach individuals caught in the spiritual darkness of a cult or false religious system with the message of God's Grace in Jesus Christ is also given.

**113 - ENGLISH\*\*:** (*One credit hour*) To be successful students or teachers, individuals must have the ability to communicate effectively. This course is provided to help students to improve their speech and writing skills. This is a specially programmed course designed to make learning of English grammar a positive experience.

**115 - PUBLIC SPEAKING\*\*:** (*One credit hour*) The ability to communicate effectively is important in all areas of life. The goal of this course is the development of basic oral communication skills to give the student confidence in extemporaneous speaking giving their testimony, presenting a devotional message, etc. Training in public speaking is an immediate step in preparing for the work of the ministry.

**116 - BIBLICAL WORLDVIEW\*:** (*One credit hour*) The major worldviews are compared and contrasted with Biblical Christianity. This study shows how non-Christian values and belief systems have negatively influenced the thinking of our times. The incredible clarity, coherence, and truthfulness of the true Christian worldview is highlighted and affirmed.

**201, 301 - PASTORAL MINISTRY I, II:** (*Four total credit hours*) This course focuses on the local church as God's primary ministry in this Dispensation of Grace. Paul's letters, particularly to Timothy and Titus, provide the principles for Pastoral Ministry.

**201 -** (*Two credit hours*) This course covers the training of elders, church growth, and the pastoral job description, along with an examination of contemporary issues from a Biblical perspective.

**301 -** (*Two credit hours*) This course covers the practical structure of church polity, leaders and leadership, church services, congregational needs, and marriage and funeral services.

**202, 302 - CHRISTIAN EDUCATION I, II:** (*Four total credit hours*) This course provides a general overview of the purposes, principles, and practices of Christian education within the local church.

**202 -** (*Two credit hours*) This course covers the history of Christian education and the importance of developing effective educational ministries in the local church. The content and methods of Christian education is dealt with.

**302 -** (*Two credit hours*) This course covers the organization, development, and maintenance of educational ministries for children, youth and adults within the context of the local church and its outreaches. The establishment and operation of Christian day schools and camps will also be dealt with.

**205, 206, 305, 306 - PRACTICAL DISPENSATIONAL THEOLOGY I, II, III, IV:** (*Eight total credit hours*) Theology is the study of God. Systematic Theology is the ordered study of the great doctrines of God's Word, the Bible. Dispensational Theology is the systematic in-depth study of

the great doctrines of Scripture according to the Biblical principle of right division (II Tim. 2:15). Practical Dispensational Theology is the study of dispensational theology with an emphasis on the application of Biblical truths to both the individual believer's life and in the context of the corporate Body of Christ. **BBI's** program covers these doctrines in four courses as follows:

**205** - *(Two credit hours)* The introduction to Dispensational Theology, and the doctrines of Bibliology (revelation, inspiration, authority, and the dispensational character of the Bible); Theology Proper (the existence of God, the nature of God, the eternal purpose of God, and the works of God).

**206** - *(Two credit hours)* The doctrines of Angelology (the nature and activities of angels); Anthropology (doctrine of man, his creation, nature and fall).

**305** - *(Two credit hours)* The doctrine of Soteriology (doctrine of salvation; the Person of the Savior, the provision of salvation, and the application of salvation); the doctrine of Zoeology (doctrine of Christian life and ministry).

**306** - *(Two credit hours)* The doctrines of Ecclesiology (doctrine of the Church, baptism, and the Lord's Supper), and Eschatology (the doctrine of future things - death, the intermediate state, the resurrection, the judgments, and the final state).

**207 - THE MAJOR PROPHETS:** *(Two credit hours)* This course focuses on the ministry, message, and person of each of the major writing prophets (Isaiah, Jeremiah, Ezekiel, and Daniel). The study looks at the significance of each prophet's time and place in Israel's history, their relationship to the false prophets of their day, the dispensational importance of their messianic prophecies, and the character of each prophet.

**208 - THE MINOR PROPHETS:** *(Two credit hours)* This course is a survey of the twelve Minor Prophets (Hosea-Malachi). Attention is given to the background, life, and major focus of the message of each of these prophets of God. Special interest is applied to the dispensational importance of their pre-millennial messianic themes.

**209, 210 - HOMILETICS I, II:** *(Four total credit hours)* How to study for, prepare, and deliver sound and relevant messages from God's Word.

**209** - *(Two credit hours)* Covers the introduction of the basic purpose, principles, and the importance of preaching from the Bible. The student is presented with the need for personal Bible study and spiritual growth with an emphasis on relying on the power of God and His Word in preaching. This class focuses on the necessity of the preacher preparing himself before preparing his message, while teaching him how to put together and deliver Biblically sound sermons.

**210** - *(Two credit hours)* This course is a follow-up to Homiletics 209. It helps the student to further develop the Biblical approach to studying, preparing and the delivering of topical, textual, and expository sermons. The student will examine the different types of sermons and will be expected to form and present messages of each kind before a live audience.

**211, 216 - BIBLE COUNSELING I & II:** *(Three total credit hours)* Bible Counseling is the use of the truths found in the Scriptures to help people work through their problems. In these classes, the foundation of God's Word is used to show the sufficiency of God's grace as revealed in His Word through the Lord Jesus Christ for facing the issues and challenges of life.

**211** - *(Two credit hours)* This course presents the Bible as sufficient for providing answers for all of man's personal problems in every area of life, and as such shows how it is to be used

for dealing with one's own personal problems or in counseling others who are in need. Bible Counseling is shown to be the Christ-centered and Holy Spirit empowered practical application of Biblical truth to an individual's life with the goal of spiritual victory, maturity, and fruitfulness toward God.

**216 - (One credit hour)** This course focuses on the practical application of God's grace as the answer to the problems encountered in life by individuals, with the centrality of the Lord Jesus Christ being emphasized. Students will gain a greater understanding and appreciation for the Dispensation of the Grace of God as they learn how it applies to personal problems. They will also learn why a "law-centered" legalistic approach to life is actually the root cause of many of the personal problems that people have. This class will include time spent in role-playing counseling sessions.

**212 - CHURCH HISTORY:** *(Two credit hours)* An overview study of the major events affecting the church from the time of the Apostle Paul to the present. A knowledge of Church History is essential to understanding the doctrinal and practical issues that led to the formation of the various denominations and other groups that exist today.

**213 - MANNERS & CUSTOMS OF THE BIBLE:** *(One credit hour)* This course studies the manners and customs of the people of the Bible. This background information helps to bridge the culture gap that exists between then and now in order to help the student accurately interpret the Bible.

**307 - MISSIONS, & CHURCH PLANTING:** *(Two credit hours)* These two subjects deserve to be handled together as they enhance each other and compose a vital part of the local church ministry.

MISSIONS - Using Paul's missionary methods, a workable mission philosophy will be taught. Present world fields will be looked at with an introduction to Grace missionaries currently laboring in them.

CHURCH PLANTING - Extending the local church at home and in foreign lands was the Apostle Paul's desire and God-given mission. The Pauline pattern of church planting will be studied as the example the church of today is to follow.

**308 - DANIEL & REVELATION:** *(Two credit hours)* Because of their intricate relationship to each other these two important prophetic books will be studied together and compared. Emphasis will be given to their dispensational perspectives and how they relate to other Bible books as well as the prophecies found in them concerning the fulfillment of God's purpose for the nation of Israel, and the Lord Jesus Christ's Second Coming in power and in glory.

**311 - CHRISTIAN WRITING:** *(One credit hour)* This course presents the need to effectively communicate by encouraging letter writing. Beyond this it promotes formats for writing articles, newsletters, tracts, printed Bible studies etc.

**312 - EPHESIANS, PHILIPPIANS, AND COLOSSIANS:** *(Two credit hours)* A systematic review of the Apostle Paul's prison epistles to local churches. Special attention is given to Paul's distinctive message of God's Grace in Jesus Christ and the Body of Christ's heavenly position and hope as revealed in these important letters.

**315 - MUSIC AND SONG LEADING:** *(One credit hour)* Students are taught how to lead/conduct congregational singing. It includes how to choose appropriate hymns to enhance sermonic themes in worship and church services. Some time will be spent in researching the history of sacred classical music for use in the local church services.

**317 - ADVANCED DISPENSATIONAL HERMENEUTICS:** (*Two credit hours*) In this class the student will put into practice the principles of dispensational hermeneutics. Various passages of Scripture will be looked at. The practical exercise of sound Bible interpretation is the focus of this class. Special attention is given to each text and its context, the use of figures of speech, symbols, idioms, parables and allegories. (109-Dispensational Hermeneutics is prerequisite for taking this course).

**318 - INDUCTIVE BIBLE STUDY:** (*Two credit hours*) In this class students will learn and put into practice the principles of inductive Bible study as they work through a selected Bible book. As the students go through the Scriptures they will analyze the book's content and chart it as a whole, chapter by chapter, subject by subject, and verse by verse. This is a rewarding study that will supply the earnest student with the tools for a lifetime of fruitful Bible study. (317-Advanced Dispensational Hermeneutics is prerequisite for taking this course).

**319 - YOUTH MINISTRY:** (*One credit hour*) This class focuses on the basic principles of conducting youth work in the local church setting. Effective methods of youth ministry, Biblical counseling, activities, soul-winning, and camp will be covered.

**320 - THE TABERNACLE:** (*One credit hour*) This is a study of the Tabernacle along with the Levitical priesthood and the associated offerings, sacrifices, feasts, and worship of God by Israel, and how it all points to the Person and redemptive work of Israel's Messiah the Lord Jesus Christ.

*\* Courses currently available through our Distance Studies Program.*

*\*\* Courses that will become available through our Distance Studies Program in July 2010.*

**VI. SPECIAL CLASSES COURSE DESCRIPTIONS:** In addition to the classes listed in the preceding schedule, **BBI** offers a special class each semester. These special classes are offered to promote the understanding and application of the Biblical principles that pertain to the relationships that exist between a husband and wife, and parents and their children. **1001-Biblical Principles of Family Life:** and **1002-Biblical Principles of Married Life:** or their equivalents are required for graduation from **BBI**.

**1001 - BIBLICAL PRINCIPLES OF FAMILY LIFE:** (*Two credit hours*) Offered during the fall semester, this is a special class on understanding and applying the Biblical principles of personal relationships within the family. With the moral fabric of our nation already badly eroded by the persistent flow of humanistic thought into the mainstream of our culture, the traditional views of the family and moral ethics are quickly fading away. This course is designed for those who are sincerely interested in learning how to protect their own families from the destructiveness of worldly philosophies and to help others do the same through the application of the Biblical principles of parenting and other family issues. Class size is restricted for this course, so those desiring to attend should sign up as soon as possible. Single people are allowed to attend. A husband or wife may take the class without their spouse, but married couples are strongly urged to attend together if at all possible.

**1002 - BIBLICAL PRINCIPLES OF MARRIED LIFE:** (*Two credit hours*) Offered during the spring semester, this is a special class on the Biblical principles of marriage. With the institution of marriage under assault because of the increasingly secularist/humanistic worldview that has permeated our society, it is vitally important that those who want a secure marriage understand the Biblical principles of marriage, and how to apply them in their own relationship. The roles and responsibilities of husbands, wives, and couples as well as how to solve the most difficult

problems of married life will be covered. Those who are interested are encouraged to sign up for the class as soon as possible. Single people are allowed to attend. Married couples are strongly urged to attend together if at all possible.

**1005 & 1006 - WOMEN IN MINISTRY\*:** (*Two credit hours each*) These classes are offered on a limited "as needed" basis. These classes are for any woman who has a desire to grow spiritually and to learn more about what the Bible teaches about being a Godly woman. They are especially recommended to those who are planning to be pastor's wives, missionaries, Sunday School teachers, etc. *No pre-requisites are required for these classes.*

- These classes may be taken as substitutes for **201 & 301 Pastoral Ministry** from the core curriculum.

*\* Courses currently available through our Distance Studies Program.*

## **VII. FINANCES:**

**A. EXPLANATION OF CREDIT HOURS AND TUITION:** A one credit hour course meets for one (1) class period per week during the semester. This means that a one credit hour course meets for a total of 16 class periods. A two (2) credit hour course meets for 32 class periods, a three (3) credit hour course for 48 class periods, and a four (4) credit hour course for 64 class periods during the semester. Charges are based on the number of course hours not the number of class periods. The charge for a one credit hour course is \$75.00, a two credit hour course is \$150.00, a three credit hour course is \$225.00 and a four credit hour course is \$300.00. The tuition for one semester for a student taking the maximum 15 credit hours would be \$1,125.00. When a husband and wife enroll together, tuition is waived for the spouse taking the fewest credit hours. A fee of \$25.00 is required with application for enrollment.

**B. SCHOLARSHIP FUND:** **BBI** has established a scholarship fund to help students with their expenses. This scholarship fund is supported by the gifts of faithful brethren who have a desire to help **BBI** students with their schooling. The amount of the dollar value of scholarship money available to students for any semester is determined by how much money is in the fund three weeks before that semester begins.

**C. HOUSING/BOARD AND ROOM:** **BBI** has no dormitory or housing facilities. Each student must arrange for his or her own housing in the vicinity of Slinger, Wisconsin. **BBI** and local Grace churches will try to assist in these needs where possible but no assurances are offered.

**D. EMPLOYMENT:** Students may find it necessary to work part-time while attending **BBI**. The area affords a variety of employment opportunities. **BBI** will try to assist if employment is needed, however, the student must assume responsibility for his or her own employment.

**E. LIVING EXPENSES:** The cost of all other living expenses such as food, clothing, transportation, medical, etc., is the responsibility of each student.

**F. STUDENT LOANS:** **BBI** discourages students from accumulating unsecured debt, even for so noble a cause as learning to teach and preach the Bible. Students may seek sponsorship and/or support by family, Christian friends or their local church, as may be available to help with their school expenses.

## VIII. ENTRANCE REQUIREMENTS:

**A. SCHOLASTIC:** Applicants for student admission should be eighteen (18) years of age or older and have a high school diploma or its equivalent, and be capable of doing college level work.

**B. SPIRITUAL:** Applicants must be able to give testimony to their personal salvation and have a basic understanding of its Scriptural basis. A commitment to study to rightly divide the Word of Truth, to learn the gospel message, and to develop skills in order to communicate it to others is also desirable. It is expected that each applicant will conduct his or her Christian walk in accordance with Grace teaching.

**C. APPLICATION FOR ADMISSION:** All students must make application to **Berean Bible Institute** on the provided form and furnish three references as to the student's character and commitment to the Word of God, rightly divided.

**D. STUDENT BODY:** Due to the pressing need for pastors, teachers, missionaries and evangelists in the Grace Movement, **BBI's** program is primarily designed for male students who are studying for the ministry. Others are welcome to attend **BBI** but will be required to meet the high standard expected of those preparing for the ministry.

**E. MARITAL STATUS OF STUDENTS:** Misbehaviors in the realm of marriage and sexual relationships have proven to be uniquely devastating to those involved in spiritual ministry as well as those training for such. The marital status of all individuals must be clearly stated on the required application forms. Changes in marital status while a student at **BBI** must be made known to the **Institute**.

**F. NONDISCRIMATORY POLICY:** **Berean Bible Institute, Inc.** admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

## IX. DRESS CODE AND GENERAL BEHAVIOR:

**A. DRESS CODE:** In an endeavor to maintain high standards that reflect an attitude of the highest honor towards the gospel of Christ, **Berean Bible Institute** holds to a strict dress code.

This means that believers should wear properly fitting garments, neat and clean. Slacks and shirts with a collar and neckties will be expected of male students. Casual sport shirts and jean type pants are not allowed. Female students will be expected to wear modest skirts or dresses.

The length of a male student's hair should be consistent with Paul's teaching in I Corinthians 11:14 and the high calling for which he is preparing. This also holds true for general body hygiene, table manners, and personal demeanor.

**B. GENERAL BEHAVIOR:** Student demeanor should be such "*as becometh saints*" at all times, in and out of the classroom. Use of tobacco, alcohol, or the abuse or misuse of drugs and the like by a student are contrary to good Christian witness and the training at **BBI**. Attendance at **Berean Bible Institute** is a privilege and not a right. Students forfeit this privilege if they choose not to conform to the standards and ideals of the **Institute**. The **Institute** may insist on the withdrawal of a student any time that the student, in the opinion of the **Institute**, does not conform to the spirit of the ministry. Dignity in appearance and behavior should mark the lives of all who sincerely desire to serve the risen Lord Jesus Christ.

## X. ACADEMIC INFORMATION:

**A. ACADEMIC PROGRAM:** BBI's Diploma of Advanced Biblical Studies program is designed around a core curriculum that requires three years of instruction (see page 7). One and two year certificates may also be earned. Each academic year consists of two sixteen week semesters.

**B. CERTIFICATES AND DIPLOMAS:** Upon a student's successful completion of its academic program the appropriate certificate or diploma will be awarded by **BBI**.

**1. General Bible Education:** This is a two year certificate program that provides a balanced overview of the Bible and its doctrine.

a. *Certificate of Basic Bible Studies:* (Cert. BBS) This basic level of instruction allows the student to earn a "Certificate of Basic Bible Studies" by completing 30 credit hours (1 year) of study. The courses that are required to earn the Cert. BBS are also required to earn the "Certificate of General Bible Education" (60 credit hours needed) and the "Diploma of Advanced Biblical Studies" (90 credit hours needed). Thus the Certificate of Basic Bible Studies can become the first step toward earning a diploma at **BBI**.

The requirements for earning the Cert. BBS follow a structured program that is made up of a foundational core curriculum that is essential to students gaining a working knowledge of the whole Bible while recognizing the importance of its dispensational nature and distinctives. It also provides the necessary skills and tools for a lifetime of effective personal Bible study and application of its teaching in day-to-day living. In addition, it will teach the student how to effectively share Christ with the lost and encourage them to do so. The student will also be prepared to recognize and answer the challenges of cults, new age concepts, philosophy, humanistic thinking, and evolutionary teachings that they will face throughout their life. Required courses for the Cert. BBS are those offered in Block one of the core curriculum which are offered annually (see page 7). Some courses may be substituted from blocks two and three with permission of the Academic Dean.

This basic course of Bible study would be a great benefit for any believer and especially helpful for young men and women who are planning to attend a secular college or university where their faith will be challenged by humanistic philosophies and New Age concepts.

b. *Certificate of General Bible Education:* (Cert. GBE) To earn the Cert. GBE requires completing 30 credit hours beyond the Cert. BBS for a total of 60 credit hours. The additional credit hours are earned through courses selected from those offered by **BBI** in Blocks two and three of the core curriculum. The courses in blocks two and three are offered in alternating years (see page 7).

**2. Advanced Biblical Studies:** To earn the "Diploma in Advanced Biblical Studies" (Dip. ABS) the student must complete all 90 credit hours of the core curriculum offered at **BBI** as well as the Special Classes **1001** - Biblical Principles of Family Life and **1002** - The Biblical Principles of Marriage (or their equivalents) for a total of 94 credit hours. The student must also complete a 5,000 word Senior Research Paper on a Biblical subject of their choice. Those who are majoring in Pastoral Ministry, Evangelism, Missions, or Christian Education must write their Senior Research Paper on a subject in their area of major. They will also be

required to read and give a summary report on certain assigned books pertinent to their chosen major.

**3. Doctrinal Differences:** **BBI** believes that what individuals believe about what the Bible teaches is very important. It is for this reason that it has established a doctrinal statement on essential Biblical issues to serve as a guideline for what is taught at the school. Even so, to enroll at **Berean Bible Institute**, students do not have to be in full agreement with the school. However, all students must be agreement with **BBI's** doctrinal beliefs concerning the Bible; the Godhead; the Person of Christ; the Condition of Mankind; Salvation; Walk; and Human Sexuality as defined in its Doctrinal Statement under those headings.

Students who are not in full doctrinal accord with **BBI** will be awarded the *Certificate of Basic Bible Studies* (30 credit hours) and/or the *Certificate of General Bible Education* (60 credit hours) if they successfully complete the requirements. But, to receive the *Diploma in Advanced Biblical Studies* (90 credit hours), a student must be in complete agreement with the Doctrinal Statement of **Berean Bible Institute** and, without reservation sign a statement of affirmation of their agreement. Students who complete the full three years program but are not in full agreement with **BBI's** Doctrinal Statement will be given a *Certificate of Achievement in Bible Studies*. They will not be allowed to participate in any commencement exercises. Students who are not in full agreement with **BBI's** Doctrinal Statement may not proselytize other students or promote doctrines contrary to the schools Doctrinal Statement.

**Berean Bible Institute** has adopted this policy to preserve the school's doctrinal integrity, while allowing its students a reasonable measure of diversity in their beliefs.

**C. CLASS TIMES:** Classes at **BBI** are scheduled to be held between the evening hours of 5:30 p.m. and 9:15 p.m. to best accommodate those students who have family and/or employment responsibilities to fulfill. Exceptions to this are the **1001-** Biblical principles of Family Life, and **1002-** Biblical principles of Marriage classes. These two special class offerings are held between the hours of 8:30 p.m. and 10:05 p.m. on Thursday evenings.

**D. SEMESTERS:** **BBI** operates on a two sixteen-week semester schedule. The fall semester begins in late August and ends in mid-December; the spring semester begins in late January, and ends in mid-May (exact dates are published yearly).

**E. TRANSFER CREDITS:** Earned credit hours from other schools will be evaluated from official transcripts. Students will receive full credit for equivalent courses only if the course content meets the standards of **BBI's** program and a grade of "C" or better has been achieved. The maximum number of transfer credit hours allowed are as follows: 15 hrs. towards the Cert. BBS; 30 hrs. towards the Cert. GBE; and 60 hrs. towards the Dip. ABS.

**F. CREDIT BY EVALUATION:** **BBI** recognizes that a great deal of learning takes place through life experience outside of the formal classroom. In light of this fact it is the belief of **BBI** that individuals who have obtained knowledge and ministry skills through full-time Christian work should be able to obtain credit for their experience. Determination for life experience credits will be by evaluation of a detailed resume and as much sustaining evidence as possible. Applicants must have a minimum of three years full-time ministry experience and may also be required to take a Bible content exam and complete a doctrinal questionnaire prepared by **BBI**. As much as 6 credit hours per year of full-time ministry may be awarded with a maximum of 60

credit hours being given towards the Dip. ABS; 30 credit hours towards the Cert. GBE; and 15 credit hours towards the Cert. BBS. A combination of transfer and life experience credits may not exceed the maximum allowed for either method of accruing credit towards a certificate or diploma.

A \$25.00 evaluation fee is required when applying for life experience credits, and a \$35.00 tuition fee will be charged for each credit hour awarded. These credits will be assigned a "C.E." (credit by evaluation) grade which will not affect the students grade point average. To receive credit by evaluation, formal application must be made to **Berean Bible Institute**.

**G. HANDBOOK AND COURSE CATALOG:** It is understood that this Handbook and Course Catalog is not a complete or exhaustive statement of policy and/or procedure. **BBi** intends this Handbook to set the tone for the kind of training, discipline and exposure the student can expect as he prepares for the ministry. Paul's words in Ephesians 4:15 should be our pattern: *"But speaking the truth in love, may grow up into him in all things, which is the head, even Christ."*

This Handbook contains general information regarding the schedule, admissions, requirements, fees, tuition, regulations, and course offerings. The policy of **Berean Bible Institute** is to give advance notice of change, whenever possible, in order to permit adjustment by those affected. However, **Berean Bible Institute** reserves the right to make changes at any time when it is deemed advisable and in the best interest of the **Institute**. Revised editions of the Handbook supersede all previous editions.

**1. Course Requirements:** Students will normally stay under the requirements for academic achievement that are laid out in the "Handbook and Course Catalog" that was current when they first enrolled as long as they remain active at **BBi**. But, they may switch to a later edition if it would be beneficial to their circumstances.

**2. Re-entering the Institute:** A student who has become inactive from **Berean Bible Institute** and returns within three years may remain under the same catalog that they first enrolled under. A student returning after an absence of over three years will be under the catalog that is current at the time of their re-entry.

**H. TRANSCRIPT SERVICE:** **Berean Bible Institute** maintains a permanent record of each student's history, which includes the dates of attendance, courses taken, grades earned, and certificates and/or diplomas awarded. One transcript of a student's record will be issued without charge. There will be a \$5.00 fee for any additional transcripts that are issued. No official transcripts will be issued without a written and signed request by the student. A request by fax with a signature is acceptable, email is not. Transcripts will not be issued until all fees and tuition have been paid.

**XI. CHRISTIAN SERVICE ACTIVITY:** Students and faculty are expected to attend Grace churches in the area and when possible take an active part in their ministry. When circumstances warrant, students may be assigned practical Christian service activities which will count toward graduation.

## **XII. DISTANCE STUDIES INFORMATION**

**A. THE DISTANCE STUDIES PROGRAM:** The **BBi** Distance Studies Program (from here on referred to as D.S.) is designed to allow students who cannot attend classes on the **BBi** campus to study at home. Course curriculum is offered in both paper and digital formats

through regular mail or email (BBI's website will gradually be utilized for D.S.). This is a new avenue of ministry for BBI. At the present time four courses are being offered. The entire first year curriculum is scheduled for completion by July 1<sup>st</sup>, 2011.

**B. DISTANCE STUDIES COURSES:** Distance Studies Courses do not follow the on-campus semester schedule. Therefore, D.S. courses may be taken at anytime throughout the year. Course descriptions can be found in Section IV.

Courses Currently Available:

**101 DISPENSATIONAL SURVEY D.S.C.:** *(Two credit hours/16 weeks)*

**102 APOLOGETICS D.S.C.:** *(Two credit hours/16 weeks)*

**103 BIBLE EXPOSITION I D.S.C.:** *(Four credit hours/24 weeks)*

**105 BASIC BIBLE DOCTRINES D.S.C.:** *(Four credit hours/24 weeks)*

**109 DISPENSATIONAL HERMENEUTICS D.S.C.:** *(Two credit hours/16 weeks)*

**112 CULTS D.S.C.:** *(Two credit hours/ 16 weeks)*

**116 BIBLICAL WORLDVIEW D.S.C.:** *(One credit hour/16 weeks)*

**1005 WOMEN IN MINISTRY I D.S.C.:** *(Two credit hours/16 weeks)*

**1006 WOMEN IN MINISTRY II D.S.C.:** *(Two credit hours/ 16 weeks)*

Courses Scheduled to be Available July 2010:

**108 ROMANS D.S.C.:** *(Two credit hours/16 weeks)*

**111 STUDY SKILLS & PERSONAL FINANCE D.S.C.:** *(One credit hour/ 16 weeks)*

**113 ENGLISH D.S.C.:** *(One credit hour/ 16 weeks)*

**115 PUBLIC SPEAKING D.S.C.:** *(One credit hour/16 weeks)*

**C. DISTANCE STUDIES COURSE SCHEDULE:** The following is a sample course schedule from BBI's 102 Apologetics D.S. course to give an idea of the course work involved. The weekly schedule for each section is designed to enable the student to complete the work and turn in assignments by the date they are due. Week one will start one week from the time a student receives course materials.

### **102 APOLOGETICS D.S.C. SCHEDULE**

#### **Section One**

**Week 1:** Chapters 1 and 2 (Morris), Study Questions 1-22

**Week 2:** Chapters 3 and 4 (Morris), Study Questions 23-52

**Week 3:** Chapters 5 and 6 (Morris), Study Questions 53-77

**Week 4:** Chapters 7 and 8 (Morris), Study Questions 78-99

**Assignment One.....Due Date: \_\_\_\_\_**

- Study questions 1 - 99.
- Topical Paper # 1.

**Section Two**

**Week 5:** Chapters 9 and 10 (Morris), Study Questions 100-143

**Week 6:** Chapters 11-13 (Morris), Study Questions 144-176

**Week 7: Midterm Exam**

**Assignment Two.....Due Date:\_\_\_\_\_**

- Study Questions 100-176.
- Topical Paper # 2.
- **Midterm Exam.**
- Phone **BBI** Advisor.

**Section Three**

**Week 8:** Chapters 13 and 14 (Morris), Study Questions 177-196

**Week 9:** Chapters 15 and 16 (Morris), Study Questions 197-214

**Week 10:** Chapter 17 (Morris), Study Questions 215-239

**Week 11:** Chapter 18 (Morris), Study Questions 240-269

**Week 12:** Chapter 19 (Morris), Study Questions 270-309

**Assignment Three.....Due Date:\_\_\_\_\_**

- Study questions 177 - 309.
- Topical Paper # 3.

**Section Four**

**Week 13:** Chapter 20 (Morris), Study Questions 310-334

**Week 14:** Chapters 21 and 22 (Morris), Study Questions 335-367

**Week 15:** Appendices A and B (Morris), Study Questions 368-390

**Week 16: Final Exam**

**Assignment Four.....Due Date:\_\_\_\_\_**

- Study Questions 310-390
- Perspective paper.
- Definition of Terms.
- **Final Exam.**

**D. TUITION, FEES, AND DISCOUNTS FOR DISTANCE STUDIES COURSES:**

**1. EXPLANATION OF CREDIT HOURS AND TUITION:** Charges are based on the number of course hours not the number of class periods. The charge for a one credit hour course is \$75.00, a two credit hour course is \$150.00, a three credit hour course is \$225.00 and a four credit hour course is \$300.00. The tuition for one semester for a student taking the maximum 15 credit hours would be \$1,125.00. When a husband and wife enroll together, tuition is waived for the spouse taking the fewest credit hours. **A fee of \$25.00 is required with application for enrollment per student.**

**2. COURSE DELIVERY FEE:** There will be a \$30.00 fee per course, per student, to cover delivery and processing expenses.

**3. DISCOUNTS:** Upon completion of 15 credit hours of distance study, the student would then be eligible for a 20% discount on all future distance studies courses.

**4. STUDENT LOANS:** **BBI** discourages students from accumulating unsecured debt, even for so noble a cause as learning to teach and preach the Bible. Students may seek sponsorship and/or support by family, Christian friends or their local church, as may be available to help with their school expenses.

**E. ENTRANCE REQUIREMENTS FOR DISTANCE STUDIES COURSES:** Requirements are the same as on campus courses. See to Section VIII-Entrance Requirements.

**F. FOREIGN STUDENTS:** For those students who are currently living outside of the United States, **Berean Bible Institute** requires the following prerequisites in order to begin studying through the Institute.

1. Tuition must be paid in full before registration can be completed. There are currently no scholarships available to foreign D.S. students. **BBI** charges the same tuition for foreign students. Course delivery fees vary based upon location.

2. Request and receive an application from **BBI**. All applications must be completely filled out and sent with application fees and references to **Berean Bible Institute**.

**G. DRESS CODE AND GENERAL BEHAVIOR:**

1. **DRESS CODE:** If a D.S. student visits **BBI** during regular classroom hours they are asked to dress accordingly. Neat and modest apparel is required any time a student is on campus. See Section IX.

2. **GENERAL BEHAVIOR:** See Section IX. D.S. student demeanor should be such "*as becometh saints*" at all times, whether on campus or not.

**H. ACADEMIC INFORMATION:** The D.S. Program follows Section X: Academic Information, except for points: C: Class Times and D: Semesters.

**XIII. FREQUENTLY ASKED QUESTIONS ABOUT BEREAN BIBLE INSTITUTE:** Quite naturally, those who are considering **BBI** have questions that they would like to ask about the school. Following are answers to the most frequently asked questions about **Berean Bible Institute**.

**Q. Who should consider attending BBI?**

A. **BBI** can help anyone who has a heartfelt desire and feels God's calling to devote their life to the ministry to prepare themselves to effectively serve the Lord. **BBI** accepts both men and women as students.

**Q. If I am not planning to be a pastor or missionary, can I still attend BBI?**

A. Yes, **BBI's** main focus is on pastoral ministry, but sound Bible training is important to all areas of the Christian life and ministry. So, **BBI** is open to those wanting to become better grounded in the Word. Our Basic program would benefit any believer, and is particularly helpful to those who want to be better prepared to serve in their local church.

**Q. What are BBI's standards for enrollment?**

A. **BBI** will consider all applicants for admission. Students must have a clear testimony of having trusted Jesus Christ as their personal Savior, a sincere desire to know God's Word *rightly divided*, a lifestyle that is separated from the world and honoring to the Lord, and be capable of doing college level work. Those without a high school diploma or its equivalent will be considered on an individual basis.

**Q. What are the age requirements for attending BBI?**

A. Students must be 18 years or older (special consideration will be given to 17 year old high school graduates who will turn 18 in their first semester). **BBI** has had students as young as 18 and as old as 77.

**Q. How many classes per semester may students take?**

A. Students may take as many as 17 or as few as 1 credit hours per semester depending on their circumstances and purpose for attending. Those taking 11 hours or more are considered full-time students. (Credit hours refer to the number of class periods held each week during a 16-week semester. For example, a 2 credit hour class meets for two class periods each week for 16 weeks for a total of 32 hours of classroom instruction). Students wanting to complete the entire 3-year course usually take as many hours as possible each semester.

**Q. Why should I consider attending BBI rather than another Bible school?**

A. As far as we know, **BBI** is a unique Grace ministry in that it offers a full three-year formal Bible and ministry training program in Bible Institute format. The Bible is taught dispensationally in light of the distinct message revealed by the Lord to the Apostle Paul for the current Dispensation of Grace (Gal. 1:11-12; Eph. 3:1-11; Col. 1:25-27). **BBI** has a workable and practical curriculum designed to give our students a solid understanding of “*the revelation of the mystery*” and its importance in proper Bible interpretation with a balanced approach to ministry and the ability to effectively preach and teach the Word of God. We not only teach the Bible, but we also teach our students how to study the Bible for themselves. All **BBI** instructors are committed to the Word of God “rightly divided” and have valuable ministry experience. Having a variety of instructors provides balance for **BBI’s** program. If you would like to use your life to make a difference for Christ, then **BBI** is the place for you. If you are not sure of God’s calling on your life, you should consider attending **BBI** for at least one year with the goal of being spiritually enriched and to learn how to effectively serve God in whatever direction He leads you in life.

**Q. When can I enroll in the Distance Studies Program?**

A. Individuals can apply and register for Distance Studies Courses at any time. Distance Studies Courses do not follow the on-campus semester schedule. When an individual registers for a Distance Studies Course their start date begins when they receive course materials. The student then has an allotted amount of time to complete the course. Therefore, Distance Studies Courses can be started at any time throughout the year.

**Q. How is the ministry of Berean Bible Institute supported?**

A. **Berean Bible Institute** is an independent faith ministry that has no denominational or outside organizational backing. Our tuition is kept as low as possible to make **BBI** affordable to its students so only a fraction of our financial needs are met in this way. For our primary means of monetary support, we are dependent on the gifts of God’s people who stand with us for the truth of His Word rightly divided and desire to help make Jesus Christ known “*according to the revelation of the mystery.*”

## THE NEED OF THE HOUR

In every generation, the greatest need has been for young men and women who will stand up to take the place of those who have diligently labored to make Jesus Christ known to a dark world desperately in need of the light of the Gospel of God's Grace, but who are now passing off the scene. And, within the Grace Movement, the need is crucial. But there seems to be few willing to make the sacrifices necessary to become able ministers of the Gospel. Let us pray that the Lord will use those few to ignite a passion for souls and a zeal for ministry within the Grace Movement, a passion and zeal demonstrated by actions.

### A PARTING THOUGHT FROM THE DEAN OF STUDENTS

Dear One in Christ,

I consider it a privilege to be among the faculty and staff that is part of a school that teaches and emphasizes Paul's *"gospel, and the preaching of Jesus Christ, according to the revelation of the mystery, which was kept secret since the world began, But now is made manifest, and by the scriptures of the prophets, according to the commandment of the everlasting God, made known to all nations for the obedience of faith"* (Rom. 16:25-26). **Berean Bible Institute** takes to heart and follows through on the Apostle Paul's admonition to Timothy; *"And the things that thou hast heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also"* (II Tim. 2:2). What a blessing it is to be a part of helping men and women prepare themselves for the work of the ministry and for living their life in Christ Jesus.

At **BBI** we believe that sound doctrine, properly applied, leads individual believers to right living or godliness (Titus 2:11-14). We believe this is allowing the Lord to work out His will in our lives as we respond in faith to the truths of His Word. We could call this practical truth. What greater joy than to learn that Grace doctrines are the most practical teaching there is. We look forward at **BBI** to helping you to understand that His Grace is the most practical message ever written. The "faithful student" will not leave **BBI** with just a head filled with good knowledge, but also a heart filled with what the Grace of God means to them and how to share it with others. *"For whom he did foreknow, he also did predestinate to be conformed to the image of His Son"* (Rom. 8:26).

If you are considering enrolling at a Bible school, either for preparation for ministry or for personal edification, I ask that you prayerfully give serious thought to attending **BBI**.

Yours for Christ,

Pastor Daniel Wolgast, Dean of Students

# BEREAN BIBLE INSTITUTE STUDENT APPLICATION

Please type or print clearly the requested information. Provide additional sheets for answers requiring more space than provided. Be sure to print your name on every sheet, and number and answer every question. All information will be kept strictly confidential. A \$25.00 application fee must be submitted with application.

Please  
attach a  
photo of  
yourself  
here

1. Full Name: Mr., Mrs., Miss (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_
  2. Address: \_\_\_\_\_
  3. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_
  4. Age: \_\_\_\_\_ Date and Place of Birth: (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_ (State) \_\_\_\_\_
  5. Marital Status: Never Married \_\_\_\_\_; Engaged \_\_\_\_\_; Married \_\_\_\_\_; Widowed \_\_\_\_\_; Separated \_\_\_\_\_; \*Divorced \_\_\_\_\_; \*Remarried \_\_\_\_\_; (\*either husband or wife).
- Names and ages of children (if applicable) \_\_\_\_\_

6. Spouse's Full Name (if applicable) \_\_\_\_\_
7. If under 21 years old and single give full name, address, and phone number of both parents. If deceased please indicate \_\_\_\_\_

8. Please check choice of program: \_\_\_\_\_ On-Campus \_\_\_\_\_ Distance Studies

**Answer question 9 through 14 on 8 1/2 x 11 inch paper and attach to this application.**

9. Education: List all schools and dates attended, and any diplomas, certificates, or degrees received. State whether public, parochial, or home school for elementary, secondary, vocational, and college.
10. Spiritual: State the Gospel very simply in your own words and give details of your own salvation.
11. Doctrinal: Give details of your understanding of the distinctive revelation given to the Apostle Paul.
12. Goals: State your goals and why you want to be trained at **Berean Bible Institute**.
13. Financial: State your financial status, whether you expect school expenses to be met by parents, personal savings, loans, gifts from others, employment part or full time while in school, etc.
14. References: List three (3) personal references whom we might contact for character recommendations for you. State your relationship to them; relative, pastor, teacher, friend, etc., together with mailing address and phone number for each. Preferably one should be your pastor. Only one reference may be a relative. The personal information supplied by those listed as references will be kept strictly confidential and will only be available to school officials.
15. I hereby certify that the information given in applying for admission to **Berean Bible Institute, Inc.** is accurate to the best of my knowledge. If accepted as a student I agree to abide by the rules and regulations of the **Institute**, maintain standards of conduct compatible with the purpose and goals of the **Institute**, and meet my financial obligations. I also acknowledge that by signing this application I am waiving my right to see this information sent to the school by those I have listed as references for character recommendations above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return completed application form, application fee, and all attachments to:

**BEREAN BIBLE INSTITUTE**

PO Box 587

Slinger, WI 53086

*Berean Bible Institute, Inc. admits students of any race, color, and national or ethnic origin.*

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Please  
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photo of  
yourself  
here

1. Full Name: Mr., Mrs., Miss (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_
4. Age: \_\_\_\_\_ Date and Place of Birth: (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_ (State) \_\_\_\_\_
5. Marital Status: Never Married \_\_\_\_\_; Engaged \_\_\_\_\_; Married \_\_\_\_\_; Widowed \_\_\_\_\_; Separated \_\_\_\_\_; \*Divorced \_\_\_\_\_; \*Remarried \_\_\_\_\_; (\*either husband or wife).  
Names and ages of children (if applicable) \_\_\_\_\_
6. Spouse's Full Name (if applicable) \_\_\_\_\_
7. If under 21 years old and single give full name, address, and phone number of both parents. If deceased please indicate \_\_\_\_\_
8. Please check choice of program: \_\_\_\_\_ On-Campus \_\_\_\_\_ Distance Studies  
**Answer question 9 through 14 on 8 1/2 x 11 inch paper and attach to this application.**
9. Education: List all schools and dates attended, and any diplomas, certificates, or degrees received. State whether public, parochial, or home school for elementary, secondary, vocational, and college.
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14. References: List three (3) personal references whom we might contact for character recommendations for you. State your relationship to them; relative, pastor, teacher, friend, etc., together with mailing address and phone number for each. Preferably one should be your pastor. Only one reference may be a relative. The personal information supplied by those listed as references will be kept strictly confidential and will only be available to school officials.
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